

Private School Applications

Applications for private and vocational schools are handled through the QMS guidance office. Over the last few years, more and more schools are providing an online application process. For some schools this is exclusively the way to apply for admission. Some schools do offer both online and paper applications. Students and parents should familiarize themselves with the particular schools' websites to fully understand the application process. No matter whether the application is completed online or on paper, all applications will require us to send the student's academic information. In order to send transcript information to a school, we need to have a release signed by the parent. Although many schools have this as part of the application package, some do not. If your child has applied or intends to apply to a private or vocational school, please have them check in with Mrs. Aldo, the guidance secretary, or Mrs. Manganaro, the grade 8 counselor, as soon as possible. If a school does not have a release as part of the package, we will send one home to you to complete and return. Some private schools do have additional evaluation forms which will need to be completed by the student's academic teachers and the guidance counselor. Again, some of these may be paper; others may be online, requiring the student to send a link to the teacher and counselor.

Please keep in mind we process many applications in a very short time. If the private school's deadline is December 31st, students should turn in their transcript requests, applications, or let us know they have applied to a school online by December 12th to ensure we can process and get the information to the prospective school prior to the Winter Break. Please note that the guidance office **is closed** during Winter Break. Should you have any questions, you may call the middle school at 508-261-7530 and press 3 for the guidance office or email Mrs. Manganaro at kathy.manganaro@mansfieldschools.com or Mrs. Aldo at anne.aldo@mansfieldschools.com.